

THE GRAND CHAPTER OF ROYAL ARCH MASONS OF OHIO

20___ SECRETARY'S ANNUAL INSPECTION REPORT

CHAPTER:: _____	NO. _____	DISTRICT/ REGION _____
Date of Annual Inspection: _____	From: _____	To: _____ (Fiscal Year)

QUESTION	ANSWER
----------	--------

SECTION A – MEMBERSHIP – (All figures must concur with last Annual Return)

1. No. of Chapter Members (R.A. Masons Only) reported last year	_____
2. No. of Royal Arch degrees conferred on Chapter's own Candidates	_____
3. No. of Affiliations (Demits in / Plural & Dual Members)	_____
4. No. reinstated to membership	_____
5. No. of Deaths	_____
6. No. Withdrawn (Demits out / Plural / Dual Members)	_____
7. No. of Suspensions – Non-Payment of Dues	_____
8. No. of Suspensions (U.M.C.) & Expulsions	_____
9. No. who have not completed Degrees this year (Annual Meeting to Annual Meeting)	_____
10. Current Chapter Membership Total (Must Agree with the Last Annual Return)	_____
11. No. of Dues Remitted as provided by Section 110.04 of the Code	_____
12. No. of life memberships with Grand Chapter	_____
13. Chapter Fees for Degrees/Affiliation/Dues	Degrees _____ Dues _____ Affiliation _____
14. Was written notice sent to all members for :	Insp. _____ Annual Meeting _____

SECTION – B – CHAPTER QUARTERS (TEMPLE COMPANY)

1. Does the Chapter own its own quarters?	Yes ____ No ____
If no, from whom does it rent?	
2. Does the Chapter own stock, or have interest in a Temple Company? If yes what is the percentage of ownership? _____%	Yes ____ No ____
3. If the Chapter owns stock or interest in a Temple Company , how is representation chosen?	Elected _____ Appointed _____
4. Was Temple Co. Annual Report was read in open Chapter	Yes ____ No ____ Date: _____

THE GRAND CHAPTER OF ROYAL ARCH MASONS OF OHIO SECRETARY'S ANNUAL INSPECTION REPORT

SECTION – C – CONTRIBUTIONS (FISCAL YEAR)

1. Royal Arch Foundation (Adopt America)	This year _____ Total _____
2. Ohio Masonic Home	This year _____ Total _____
3. Other Masonic	This year _____ Total _____
4. Other Non - Masonic	This year _____ Total _____

SECTION – D – CHAPTER FINANCIAL ASSETS AND LIABILITIES

1. Is there indebtedness or a mortgage which is a liability of the Chapter?	Yes ____ No ____
2. Do Trustees have a current Inventory of all Chapter furniture and fixtures, paraphernalia and equipment? (Update every 3 years) If yes date of inventory. _____ (Attach copy) If no when will it be completed? _____	Yes ____ No ____
3. CHAPTER INSURANCE :Date Grand Chapter Insurance Premium Paid _____. Does Chapter have insurance other than the Grand Chapter Policy? If yes why? Yes ____ No ____	

SECTION – E – READING OF REPORTS IN OPEN CHAPTER

1. Date the Grand Secretary's notice of legislative changes approved at the last Grand Chapter session was read in open Chapter.	Date: _____
2. Date the inspection Reports were read in open Chapter.	Date: _____

SECTION – F – LAST YEAR'S OFFICERS ATTENDANCE (YEAR ENDING NIGHT OF LAST INSTALLATION)

No. of stated meetings: _____ No. of special meetings: _____ Total number of meetings: _____

Total Number of Meetings Attended by Officers LAST YEAR

(Please comment on any attendance below 25%)

	HP	K	S	TREAS	SECY	CHAP	COH	PS	RAC	M1V	M2V	M3V	G
Stated													
Special													

SECTION – G - COMMENTS