

THE GRAND CHAPTER OF ROYAL ARCH MASONS OF OHIO

20__ DISTRICT DEPUTY GRAND HIGH PRIEST'S INSPECTION REPORT

OFFICIAL INSPECTION VISIT to: _____	CHAPTER NO. _____	DISTRICT/ REGION _____
Located at: _____	County of: _____	Date of Visit: _____

SECTION A - DEGREE CONFERRAL AND ATTENDANCE

QUESTION

ANSWER

1. The following degree was conferred:	Mk.M____ PM____ MEM____ RA____								
Last Year's Degree : ____ Previous Year's Degree ____									
2. Attendance: <table border="1" style="float: right; margin-left: 20px;"> <tr> <td style="width: 50%;">Present:</td> <td style="width: 50%;">Past:</td> </tr> <tr> <td>_____</td> <td>_____</td> </tr> <tr> <td>_____</td> <td>_____</td> </tr> <tr> <td>_____</td> <td>_____</td> </tr> </table>	Present:	Past:	_____	_____	_____	_____	_____	_____	Candidates _____ Members: _____ Visitors: _____ Total: _____ Chapter's PHP's _____
Present:	Past:								
_____	_____								
_____	_____								
_____	_____								
GRAND CHAPTER OFFICERS DDGHP'S DEO'S									

SECTION - B RECORDS

1. Has the Annual Return been recorded as required by Section 106. of the Code?	Yes ____ No ____
2. Date Annual Dues receipt was received from the Grand Secty.	Date: _____
3. Condition of Records	Good ____ Fair ____ Poor ____
4. Were the tax filings completed and submitted on time?	Yes ____ No ____
Please comment on any change from previous year.	
5. What is the location of the Chapter's Charter?	
Has it been moved since the last reporting?	Yes ____ No ____
6. Have each of the four (4) degrees been exemplified at least once in the last Chapter year? (Annual meeting to Annual meeting)	Yes ____ No ____
7. Are the minutes of each meeting signed by the High Priest and Secretary?	Yes ____ No ____
8. Date the Gr. Chapter Insurance Premium was paid:	Date: _____
9. How many officers have up-to-date Codes?	_____
10. How many officers have up-to-date officers manuals?	_____
11. How many officers have up-to-date Chapter Management manuals?	_____

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SECTION – C – BUILDING & PARAPHERNALIA

1. Condition of Building	Good ____ Fair ____ Poor ____
2. Condition of Robes and Paraphernalia	Good ____ Fair ____ Poor ____
3. Comments if necessary	

SECTION – D – LOCAL CHAPTER SCHOLARSHIP(S)

1. Does the Chapter award Local Scholarships? How many? _____ Total amount \$ _____	Yes ____ No ____
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SECTION – E - RITUAL

1. Accuracy of ritualistic work at this inspection.	Acceptable ____ Unacceptable ____
2. Quality of dramatic effectiveness of the degree work.	Acceptable ____ Unacceptable ____
3. Did Current High Priest Preside in the 1 st . section (Opening Obligation etc.) ?	Yes _____ No _____
4. Did current officers preform their parts in the Degree?	Yes ____ No ____ How many did ____
5. How many parts were covered by Companions from other Chapters?	_____
6. How many current officers are Past High Priests?	_____
7. Was a Pro-Tem Candidate used? Candidate Name (s); _____	Yes ____ No ____

<p style="text-align: center;">Name and address of High Priest</p> <p>High Priest: _____</p> <p>Address: _____</p> <p>City, State, Zip: _____</p> <p>Phone Number: _____</p> <p>E-mail Address: _____</p>	<p style="text-align: center;">Name and address of District Deputy</p> <p>DDGHP: _____</p> <p>Address: _____</p> <p>City, State, Zip: _____</p> <p>Phone Number: _____</p> <p>E-mail Address: _____</p>
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Name of Secretary : _____ Name of Treasurer: _____

SECTION – F – COMMENTS ON INSPECTION AND CONDITION OF CHAPTER